

Village of Horseheads Parks & Recreation Department Background Screening Criteria

A person shall be disqualified and prohibited from serving as a volunteer if the person has been found guilty of the following crimes or offenses:

Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal.

SEX OFFENSES

- **All Sex Offenses** – *Regardless of the amount of time since offense.*
Examples include: child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

FELONIES

- **All Felony Violence** – *Regardless of the amount of time since offense.*
Examples include: murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated Burglary, etc.
- **All Felony Offenses other than violence or sex** within the past 10 years.
Examples include: drug offenses, theft, embezzlement, fraud, child endangerment, etc.

MISDEMEANORS

- **All Misdemeanor Violence offenses** - within the past 7 years
Examples include: simple assault, battery, domestic violence, hit & run, etc.
- **All Misdemeanor Drug Offenses** - within the past 7 years
Examples include: simple drug possession, possession of drug paraphernalia, etc.
- **All Misdemeanor Alcohol Offenses** – multiple offenses within the past 7 years
Examples include: driving under the influence, drunk and disorderly, public intoxication, etc.
- **Any other Misdemeanor** within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.
Example include: contributing to the delinquency of a minor, providing alcohol to a minor, theft – if person is handling monies, etc.



Village of Horseheads Parks & Recreation
Consent/Release Form

Name of Organization – Village of Horseheads Parks & Recreation Department.

Applicant's Legal Name (printed), and names used by applicant in last 10 years.

Social Security Number _____ Date of Birth _____

Applicant's Address

City _____ State _____ Zip _____

I request and authorize and give consent for the above named organization and its agents to obtain information regarding myself. This includes the following:

- Local & National Criminal background records/information
- All 50 Sex Offender Registry Checks
- Address Trace
- Information Verification

I authorize this information to be obtained either in writing or via telephone in connection with my volunteer application. This authorization and consent is ongoing until revoked or cancelled. False statements or deliberate omissions are grounds for disqualification/denial. Any person, firm or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with the organization's guidelines.

Print Name:

Date: _____

Signature:
