



Village of Horseheads Parks & Recreation
 202 South Main St.
 Horseheads, NY 14845
 607-739-5691

Gardner Road Sports Permit Application

- Answer all sections of this application completely; incomplete applications will be returned
- Return completed applications to the Village of Horseheads, Parks and Recreation, 202 South Main St. Horseheads, NY 14845
- Prior to 1st game/practice submit rosters
- No permits will be granted unless the back of this application is signed and certificate of liability insurance is submitted
- **Please read and sign the back of this permit**

Section I Applicant Contact Information	1. Name of Applicant: _____ 2. Organization (if any): _____ 3. Mailing address: _____ 4. Phone: Day Time-_____ Night Time-_____ 5. Email: _____ DOB: _____
Section II Alternative Contact Information	1. Alternative contact: _____ 2. Home Address: _____ 3. Phone: Day Time-_____ Night Time-_____ 4. Email: _____ DOB: _____
Section III Permit Information	1. Is application for (check one): Travel Team _____ League _____ Tournament _____ School _____ Other _____ If for school (check one): Mod. _____ JV _____ Varsity _____ 2. Sport: Softball _____ Baseball _____ Football _____ Soccer _____ Other _____ 3. Field(s) desired: (If requesting permits for multiple fields, please fill out separate applications) Upper Field: _____ Day(s) of the week: Su M Tu W Th F Sa Start date: ____/____/____ End Date: ____/____/____ Start time: _____ End Time: _____ Lower Field: _____ Day(s) of the week: Su M Tu W Th F Sa Start date: ____/____/____ End Date: ____/____/____ Start time: _____ End Time: _____
Section IV League/Team Information	1. Name of League/Team: _____ 2. How long has the league received permits? _____ years. 3. What type of league (check one): Association _____ Independent _____ Name of Association _____
Section V Background Information	1. Does the team or player pay a participation fee to the league? Yes _____ No _____ 2. Numbers of players per team: _____ Number of teams: _____ 3. Number of referees per game: _____ Are referees compensated? Yes _____ No _____ 4. Does the league provide any other services? Yes _____ No _____ If yes, please list: _____ 5. Number of spectators anticipated? _____ 6. Will the spectators be charged? Yes _____ No _____ If yes, how much? : _____ 7. Will there be sponsorship signage at the facility? Yes _____ No _____ 8. Will there be vendors at the facility? Yes _____ No _____ 9. Will the activity(ies) be advertised? Yes _____ No _____ 10. Will you be utilizing amplified sound at the facility? Yes _____ No _____ If yes, you must obtain a noise law permit application from the Village of Horseheads

Office Use only	
Fee Required: Yes _____ No _____	_____ Certificate of Insurance
Received: Check _____ Cash _____	
Received by: _____	_____ League Roster
Date: _____	
Action taken: Denied _____ Approved _____	_____ League Game Schedule
Conditions: _____	
By: _____	Other: _____
Village Official	Date

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202 South Main St.
Horseheads, NY 14845**



GENERAL RULES REGARDING USE OF VILLAGE OF HORSEHEADS PARKS & RECREATION

The use of all Village of Horseheads Parks & Recreation facilities shall be subject to the following rules. Violation may result in immediate revocation of approval. Approval for the use of recreational and park facilities shall be subject to the discretion of the Recreation Director.

1. In the event of inclement weather, the Parks & Recreation Director or his designee has the final authority on whether facilities are useable.
2. Intoxicants shall not be brought onto Village facilities at any time without prior written authorization of the Village Board. §76-3, 168-9 I
3. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises. §168-9 BB.
4. Any damage to municipal facilities shall be properly repaired at the applicant's expense.
5. Applicants must clean up the facilities after use.
6. Permits may be revoked at any time.
7. Smoking and other use of tobacco products is not allowed in Village of Horseheads Parks. §58-1.
8. All applicants must provide the following insurance. FAILURE TO DO SO WILL RESULT IN REVOCATION OF YOUR PERMIT.
 - A. The applicant hereby agrees to cause the Village to be named as an unrestricted, non-contributory additional insured on the applicant's insurance policy. The Village may require an actual copy of the policy.
 - B. The policy naming the Village for any applicable insured shall
 - *be an insurance policy from an A.M. best rated "secured" New York State licensed insurer
 - *contain 30-day notice of cancellation
 - *state that the applicant's coverage shall be primary coverage for the Village, its Board, employees and volunteers.
 - C. The applicant agrees to indemnify the Village for any applicable deductibles.
 - D. Minimum limits of insurance:
 - *Commercial General Liability Insurance
 - \$1,000,000 per occurrence/\$1,000,000 aggregate
 - E. Applicant acknowledges that failure to obtain such insurance on behalf of the Village constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the Village. The applicant is to provide the Village with a certificate of insurance, evidencing the above requirements have been met. The failure of the Village to object to the contents of the certificate of the absence shall not be deemed a waiver of any and all rights held by the Village.

CONCESSION FACILITY RULES

1. The applicant shall be responsible for securing and maintaining all approvals necessary for such use, including but not limited to Chemung County Health Department permits.

Signature: _____ Date: _____